

Format 01
Subject Wise Syllabus Complete Report And Days Required
College Name: Loknayak Bapuji Aney Mahila Mahavidyalaya, Yavatmal

Department: Commerce

Session: 2020-2021

Class and semester: B.COM 1ST and 2nd Semester

Subject : COMPUTER FUNDAMENTALS AND OPERATING SYSTEM 1 AND 2

Month and Year	Unit	Syllabus	Lectures
Oct. 20	Unit 1	- Fundamentals of Computer - Generation, Evolution	14
Nov. 20	Unit 2	- Computer Organization, CPU - Computer Software	14
Dec. 20	Unit 3	- Memory organization of the computer - Primary memory - Secondary Memory	14
Jan. 21	Unit 4	Input and Output Devices of Computer	20
Jan. 21	Unit 5	Word Processing Working with Text	15 (5 Theory 10 Practicals)
Feb. 21	Unit 1	- Operating system basics - Windows 7 Windows Screen	16
Mar. 21	Unit 2	- Programs and features - Functions of operating system	18
Apr. 21	Unit 3	Modern Communications	15
Apr. 21	Unit 4 Unit 5	- Word Processing - Power Point Presentation	15 (05 theory and 10 Practicals)

Total Lectures: 141

Teaching Method:

- 1) Teaching method includes classroom teaching and use of ICT tools.
- 2) Some projects are also assigned to increase the interest in the subject and attendance in the class room.

Sign. Lecturer

HOD

Principal

Format 01

Subject Wise Syllabus Complete Report And Days Required

College Name: Loknayak Bapuji Aney Mahila Mahavidyalaya, Yavatmal

Department: Commerce

Session: 2020-21

Class and semester: B.COM 2nd 3rd and 4th Semester

Subject : ITBDP 1 AND 2

Month and Year	Unit	Syllabus	Lectures
Oct. 20	Unit 1	• Data and data processing	14
Nov. 20	Unit 2	• Database • Data Warehouse • Data mining	14
Dec. 20	Unit 3	• Database Management System	14
Jan. 21	Unit 4	• MS-Excel 2007 • Spreadsheet Basics • Working with Worksheet	20 (10 theory 10 Practicals)
Jan. 21	Unit 5	• Working with common excel functions	15 (5 Theory 10 Practicals)
Feb. 21	Unit 1	• Information • Information Technology	16
Mar. 21	Unit 2	• Computerized Accounting Package	18
Apr. 21	Unit 3	• Accounting Software TALLY	15
Apr. 21	Unit 4 Unit 5	• Working With TALLY • Reports and Advanced features of TALLY	15 (05 theory and 10 Practical's)

Total Lectures: 141

Teaching Method:

- 1) Teaching method includes classroom teaching and use of ICT tools, computer LAB.
- 2) Some projects are also assigned to increase the interest in the subject and attendance in the class room.

Sign. Lecturer

HOD

Principal

Format 01

Subject Wise Syllabus Complete Report And Days Required

College Name: Loknayak Bapuji Aney Mahila Mahavidyalaya, Yavatmal

Department: Commerce

Session: 2020-21

Class and semester: B.COM 3rd - 5th and 6th Semester

Subject : IWWW I and II

Month and Year	Unit	Syllabus	Lectures
Oct. 20	Unit 1	• Network • Types of Network • Network Model	14
Nov. 20	Unit 2	• Internet • Internet Enables Services • Mechanism of Internet • OSI Model	16
Dec. 20	Unit 3	• E-mail • G-Mail • Password, Captcha	12 (4 theory 8 Practicals)
Jan. 21	Unit 4	• WWW and Architecture of WWW	15
Jan. 21	Unit 5	• HTML • BASIC programs of HTML	20 (5 Theory 10 Practicals)
Feb. 21	Unit 1	• Web-browsing • Features of IE	16
Mar. 21	Unit 2	• Web Directory • Search Engine • Features of GOOGLE	18
Apr. 21	Unit 3	• Social Networking Websites • Features of IE	15
Apr. 21	Unit 4 Unit 5	• Google Drive • Google Form • Google Classroom • MS-Front Page	15 (05 theory and 10 Practical's)

Total Lectures: 141

Teaching Method:

- 1) Teaching method includes classroom teaching and use of ICT tools, computer LAB.
- 2) Some projects are also assigned to increase the interest in the subject and attendance in the class room.

Sign. Lecturer

HOD

Principal

Format 02

Daily Time Table of Alloted Subjects

College Name: Loknayak Bapuji Aney Mahila Mahavidyalaya, Yavatmal

Department: Commerce

Session: 2020-21

Time Table I, III and V Sem

DAY	01	02	03	04	05	06
	12.05-12.45	12.45-1.25	1.25-2.05	2.20-3.00	3.00-3.40	3.40-4.20
Monday		IWWW	ITB	E-Com	CFOS	
Tuesday		IWWW		ITB	E-Com	CFOS
Wed		CFOS		E-Com	IWWW	ITB
Thursday	E-Com		IWWW	E-Com		ITB
Friday	CFOS		ITB		IWWW	
Saturday	E-Com	IWWW	CFOS			

Time Table II, IV and VI Sem

DAY	01	02	03	04	05	06
	12.05-12.45	12.45-1.25	1.25-2.05	2.20-3.00	3.00-3.40	3.40-4.20
Monday		IWWW	ITB	E-Com	CFOS	
Tuesday		IWWW		ITB	E-Com	CFOS
Wed		CFOS		E-Com	IWWW	ITB
Thursday	E-Com		IWWW	E-Com		ITB
Friday	CFOS		ITB		IWWW	
Saturday	E-Com	IWWW	CFOS			

CFOS : Computer Fundamentals and Operating System

ITBDP : Information Technology and Business Data Processing

IWWW : Internet And World Wide Web

Sign. Lecturer

HOD

Principal

Format 03

Home Assessment and University Examination Results Report

College Name: Loknayak Bapuji Aney Mahila Mahavidyalaya, Yavatmal

Department: Commerce

Session: 2020-21

Class and semester: B.COM 1st and 2nd Semester

Subject : CFOS I and II

Sr. No	Particulars	1 st Semester		2 nd Semester		University Exam	
		Test 01	Test 02	Test 01	Test 02	1 st Sem	2 nd Sem
	Total Admitted students	131	131	128	128	131	128
	Present Students	130	130	127	127	130	127
	Absent students	01	01	01	01	01	01
	Pass students	130	130	127	127	130	127
	Fail students	00	00	00	00	00	00
	Percentage	100	100	100	100	100	100

Sign. Lecturer

HOD

Principal

Format 03

Home Assessment and University Examination Results Report

College Name: Loknayak Bapuji Aney Mahila Mahavidyalaya, Yavatmal

Department: Commerce

Session: 2020-21

Class and semester: B.COM 3rd and 4th Semester

Subject : ITBDP I and II

Sr. No	Particulars	3 RD Semester		4 TH Semester		University Exam	
		Test 01	Test 02	Test 01	Test 02	3 st Sem	4 nd Sem
	Total Admitted students	85	85	87	87	85	87
	Present Students	85	85	87	87	85	87
	Absent students	00	11	00	00	00	00
	Pass students	85	85	87	87	85	87
	Fail students	00	00	00	00	00	00
	Percentage	100%	100%	100%	100%	100%	100%

Sign. Lecturer

HOD

Principal

Format 03

Home Assessment and University Examination Results Report

College Name: Loknayak Bapuji Aney Mahila Mahavidyalaya, Yavatmal

Department: Commerce

Session: 2020-21

Class and semester: B.COM 5th and 6th Semester

Subject : IWWW I and II

Sr. No	Particulars	5 th Semester		6 th Semester		University Exam	
		Test 01	Test 02	Test 01	Test 02	5th Sem	6th Sem
	Total Admitted students	88	88	88	88	88	88
	Present Students	88	88	88	88	88	88
	Absent students	00	00	00	00	00	00
	Pass students	88	88	88	88	88	88
	Fail students	00	00	00	00	00	00
	Percentage	100%	100%	100%	100%	100%	100%

Sign. Lecturer

HOD

Principal

Format 04

Extra Co-curricular Activities Report

College Name: Loknayak Bapuji Aney Mahila Mahavidyalaya, Yavatmal

Department: Commerce

Session: 2019-2020

Class and semester: B.COM

(1st, 2nd, 3rd, 4th, 5th and 6th Semester)

Home Assignment:

Class	Subject	Admitted students	Assignment and Practical Allotted	Percentage
B.COM Sem 1, 2, 3, 4, 5 and 6	CFOS I and II ITBDP I and II IWWW I and II	276	273	99.90%

Sign. Lecturer

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Principal

Format 05

Group discussion and MCQ Preparation Report

College Name: Loknayak Bapuji Aney Mahila Mahavidyalaya, Yavatmal

Department: Commerce

Session: 2020-21

Class and semester: B.COM

(1st, 2nd, 3rd, 4th, 5th and 6th Semester)

MCQs Preparation

Sr. No	Class	MCQs	Present	Absent	Total	Percentage
1	B.COM SEM 1	MCQs were shared with the students on their college whatsapp Group	130	00	130	100%
2	B.COM SEM 2		127	00	127	100%
3	B.COM SEM 3		85	00	85	100%
4	B.COM SEM 4		85	00	85	100%
5	B.COM SEM 5		88	00	88	100%
6	B.COM SEM 6		88	00	88	100%

Workshop/ Industrial Visits:

Class	Activity	Method	Total Participants
B.COM 6 TH Sem	Project Report on HTML Programs	Report	88

Sign. Lecturer

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Principal

Format 06

Department Annual report for Education Activities

College Name: Loknayak Bapuji Aney Mahila Mahavidyalaya, Yavatmal

Department: Commerce

Session: 2020-21

Class and semester: B.COM

(1st, 2nd, 3rd, 4th, 5th and 6th Semester)

Annual report for Educational Activities

Sign. Lecturer

HOD

Principal

Format 07

Annual report on Participation in various committees of College

College Name: Loknayak Bapuji Aney Mahila Mahavidyalaya, Yavatmal

Department: Commerce

Session: 2019-2020

Annual report on Participation in various committees of College

- Worked for the conduction of parents meet .
- Worked in University Exam department
- Worked as a parent teacher for B. Com II year
- Online Exam conduction

Sign. Lecturer

HOD

Principal